

Churchdown Club Committee Meeting Minutes

Date: 8 September 2025

Location: Churchdown Club

Chair: Patrick McCaffrey

1. Attendance

Present:

Patrick (Deputy Chair), Jo (Secretary), Charlotte (Manager), Anna (Committee Member), Hannah (Treasurer), Grant (Committee Member), Paul (Committee Member), Leo (Committee Member), Fred (Bowls)

Apologies:

Gina (Chair)

2. Approval of Previous Minutes

- Minutes for August were not available as Gina was on holiday, to be approved next meeting.

3. Reports

Bowls Report:

- Season going well with 2 more home games until the end.
- Finals Day: Saturday 20 September
- Closing of the green 27th September (look out for some silly outfits)
- Major issue with green that it is collapsing at the sides, need to replace the edging with treated timber.
- The sprinklers, pump and pump housing need replacing has never been serviced. Grant has offered to have a look to see if he can help at all.
- Fred asked about the plans to reinstate the viewing area, advised conifers would need to be cut back or removed. Patrick and Fred to meet with gardiner to take advice on best steps, all agreed it would be a great area to reclaim for both bowls and the club.

Tennis Report:

- No representative in attendance

Manager Report:

- Staff social very well received by all, will look to make annual event.
- Want to say all the best to Riley his new job, and to Esme who is heading off to university.
- Digital memberships progressing; members asked to update email addresses.
- Biggest Highlight in the last month has been Cider Festival, producing the most successful weekend to date with record takings.
- Now prioritising Oktoberfest, missed events committee meeting so they will update manager on plans.
- Month has been spent doing lots of background work for digital membership.
- Scanners have been installed staff to have training.
- Dojo has now been integrated with till, saving £200 already on fees.
- Cellar worked planned to replace compressor and have a tidy up.
- Winter skittles, all matches in diary, no new teams but retained all existing teams.

- Teams have switched around which frees a Friday in the alley which can be used for Social events that were previously turned down.
- Great article by Gloucestershire live in our quest to become pub of the year.
- Stocktaker complimentary and very positive, no report yet as only been in that day.

Secretary's Report:

- Membership rose from 635 (August) to 665 (September), an increase of 30.
- Great night had by staff and committee on social night, thanks to Charlotte for organising.
- No communication from members, nice and easy report this time.

Treasurer's Report:

- Bank accounts looking very healthy at the moment.
- VAT has been filed and will be paid in the upcoming days.
- Wildins no longer doing day to day accounts, Hannah has taken over from September which will generate more up to date P&L reports.
- Spicy have paid less than we invoiced, do we know why? (Patrick advised it is on agenda for later in meeting.)
- Club very profitable, cash is good, strong position to be in.

4. Ongoing Agenda Items

- Club community strategy. Patrick invited to present to Parish Council at their meeting, will report back. Agreement to create funding meeting to collate all information.
- Events.. Separate meeting to be held with manager present.
- Bank account provider, ongoing.

5. New Agenda Items

- Sponsorship boards to be closed on new for the year, to be renewed next year or removed.
- Solar panel and roof decision confirmed.
- Roof, Patrick updated that the scaffolding was to be put up W/C 15th September.
- Correspondence with Spicy. Patrick updated they had been in contact to query increased in Gas and Electric. Gina to update on her return as she was due to meet with Spicy.
- Lifetime membership. Charlotte advised that Ian Wilcox had replaced his card recently and noted that his was not a lifetime membership card. Unanimous agreement by committee that this was an oversight, as we previously agreed to do this and that Ian is to be awarded a lifetime membership and receive a thank you and apology letter. Jo to send letter.
- Kings football asked to have community card. Patrick advised that we had previously agreed to sponsor the team on the proviso that all members had a club membership, no need to discuss again. All in agreement.
- Umbrella speared a member when it blew in the air. Agreement to speak to member to ask them to fill in the accident book. Very difficult as members move and remove umbrellas and difficult to manage. End of season and umbrellas to be removed, consider heavier duty better quality for next year.

6. Action List

Action	Responsible	Due Date
Cut back shrubs near seating area	Bowls/Tennis/Patrick	Next meeting
Repair benches collaboratively	Bowls/Tennis/Club	Ongoing

Letter to Ian Wilcox	Jo	Next meeting
Verify gas/electric figures	Gina Grant & Hannah	Next meeting
Speak to Spicy regarding gas/electric	Gina Hannah	Next meeting
Speak to local magazine	Charlotte	Before next meeting
Speak to bank Provider	Jo Hannah Gina	Next meeting
Gina to pay Accounting invoices	Gina	Monthly ongoing

7. Date of Next Meeting

Tuesday 13 October 2025 at 7.00pm